



Consultant for Faith-based English Language Acquisition Initiative (Contract)

The National Immigration Forum (the Forum) advocates for the value of immigrants and immigration to the nation.

Founded in 1982, the Forum plays a leading role in the national debate about immigration, knitting together innovative alliances across diverse faith, law enforcement, national security, and business constituencies in communities across the country. Coming together under the Forum's leadership, these alliances develop and execute legislative and administrative policy positions and advocacy strategies.

Leveraging our policy, advocacy and communications expertise, the Forum works for comprehensive immigration and sound border security policies, balanced enforcement of immigration laws and ensuring that new Americans have the opportunities, skills, and status to reach their full potential.

Visit our website at www.ImmigrationForum.org for more information about the Forum.

Location: Remote.

Duration: The initial period for this consulting contract is March 1, 2024 through August 31, 2024, with option for extension.

Reports to: Senior Vice President of Field & Constituencies.

Position Summary:

The National Immigration Forum created English at Work (EAW) to support English learner employees looking to improve their English and digital literacy and communication skills at work and companies looking to upskill, retain, and promote a diverse workforce. EAW is reshaping workplace-based English language learning programs through its innovative technology, effective pedagogy, and an eye towards larger systemic change. Adapting this approach and model, the Forum aims to bring these benefits to church communities beginning with pilots in 2024 focusing on English language acquisition in the everyday context, with an added job readiness component. The program's goal is to build the capacity of churches to engage in the effective practices of receiving immigrants and refugees and create bridges into the community.

Primary Responsibilities:

- Coordinate the initiative during initial implementation phase.
- Coordinate with relevant Forum staff to set and carry out priorities related to the initiative.
- Coordinate efforts with Forum staff and mobilizers to prepare for fall launch in selected churches.
- Convene and lead advisory team of church and program leaders to provide guidance and feedback during the pre-launch phase.
- Advise Forum staff on various elements of the program such as curriculum, volunteer recruitment and training, outreach materials, and evaluation/measuring success.

Required Experience and Qualifications:

- Minimum of two years relevant professional experience or a bachelor's degree.
- Ability to self-start and exercise good judgment.
- Excellent written and oral communication skills.
- Ability to successfully work independently in a fast-paced work environment, balancing multiple projects at once while meeting deadlines.
- Must be passionate about seeking just, compassionate immigration policies, including respect for the rule of law, family unity, revisions to the visa system to meet the needs of employers, and an earned process by which undocumented immigrants could become Lawful Permanent Residents, and eventually U.S. citizens.

Preferred Experience and Qualifications:

Preference will be given to candidates with one or more of the following qualifications:

- Experience with political advocacy, community organizing, and/or service to immigrants.

The National Immigration Forum is an equal opportunity employer. We value diversity and are committed to creating an inclusive environment. People of color, ethnic minorities and women are strongly encouraged to apply.

Please send cover letter and resume and salary requirements to:

resume@immigrationforum.org and include “**Consultant for Faith-based English Language Acquisition Initiative**” in the subject line. Applications submitted without the required information will not be considered.