Independent BEST Plus tester

Job Description

The National Immigration Forum (the Forum) advocates for the value of immigrants and immigration to the nation. Founded in 1982, the Forum plays a leading role in the national debate on immigration, knitting together innovative alliances across diverse faith, labor, law enforcement, veterans, and business constituencies in communities across the country. Coming together under the Forum's leadership, these alliances develop and execute legislative and administrative policy positions and advocacy strategies.

The Business Engagement and Inclusion Programs team works with businesses to promote immigrant inclusion at the worksite and to assist their eligible immigrant employees with the citizenship process and English language training. Our unique model brings citizenship and industry-contextualized English language training to the workplace and remotely.

English at Work is a proven solution for limited English proficient employees looking to hone their job-related communication skills, and for companies looking to up-skill, retain and promote a diverse workforce.

About the position:

- The Forum's Business Engagement and Inclusion Programs team is seeking independent Certified Best Plus 2.0 administrators who can join our team on a contractual, part-time basis. We have a growing need for testers who can administer this oral assessment remotely for our English at Work courses located across the country.
- Testers join online classrooms for 1.5-hour sessions to pre- and post-test participants individually, in breakout rooms, according to BEST Plus 2.0 guidelines for remote administration.
- There is no set commitment for this position and the opportunities are advertised on a monthly basis. You may sign up as you are available. Sessions are held on various time zones, throughout the day.
- The English at Work team provides an orientation to navigating our LMS & online classroom, detailed instructions on our assessment process and all testing materials.

Qualifications:

- Best Plus 2.0 Administrator Certification and an understanding of oral language proficiency in the context of an assessment
- Experience working with first-time online learners with low digital literacy skills
- Interest in working with language learners at various levels of proficiency
- Experience with teaching ESL and administering other standard ESL assessments that report on the NRS scale is a plus

Pay rate: $40/hour

To apply: email resume, cover letter and Best Plus Administrator Certificate to bsuastegui@immigrationforum.org.