

Immigrant Job Opportunities



Map to Success

Washington D.C.

Job Shortages



Potential Career
Advancement



Immigration in
Washington D.C.



Job Shortages

The tables below show the top three occupations that are projected from 2018-2028 of Washington D.C. employers based on the level of education they require. There is a minimum wage of \$15.00 in Washington D.C. The one highlighted occupation under each of the three education levels has been selected to expand on in terms of potential career advancement.

| High School (HS) Diploma or Less | | | |
|---|------------------------------------|---------------------------|---------------------------------|
| Occupation | Average Annual Job Openings | Median Hourly Wage | State Licensing Required |
| Janitors & Cleaners | 2,430 | \$16.36 | No |
| Security Guards | 2,080 | \$23.42 | Yes |
| Food Preparation Workers | 1,980 | \$15.65 | Yes |

| More than HS Diploma, less than Bachelor's Degree | | | |
|--|------------------------------------|---------------------------|---------------------------------|
| Occupation | Average Annual Job Openings | Median Hourly Wage | State Licensing Required |
| Secretaries & Administrative Assistants | 1,620 | \$23.36 | No |
| Office Clerks | 1,390 | \$21.28 | No |
| Paralegals & Legal Assistants | 820 | \$39.99 | No |

| Bachelor's Degree or Higher | | | |
|------------------------------------|------------------------------------|---------------------------|---------------------------------|
| Occupation | Average Annual Job Openings | Median Hourly Wage | State Licensing Required |
| Business Operations Specialists | 4,110 | \$48.15 | No |
| Management Analysts | 3,090 | \$52.51 | No |
| General & Operations Managers | 3,060 | \$71.94 | No |

Potential Career Advancement

1) Janitor & Cleaner to Supervisor of Janitors & Cleaners

| | Entry Level Job (hourly wage) | Entry Level Requirements | Career Advancement (hourly wage) | Career Advancement Requirements |
|----------|--------------------------------------|---------------------------------|---|---|
| 1 | Janitor & Cleaner (\$16.36) | On-the-job training | Supervisor of Janitor & Cleaner (\$20.69) | High School diploma or GED typically required |

Janitor & Cleaner Job Description:

- [Keep](#) buildings in clean and orderly condition

Entry Level Requirements:

- Short-term, on-the-job training
- No formal education typically required, more information found [here](#)

Supervisor of Janitors & Cleaners Job Description:

- [Directly](#) supervise and coordinate work activities of cleaning personnel in hotels, hospitals, offices, and other establishments

Career Advancement Requirements:

- High School diploma or GED typically required, more information found [here](#)

2) Paralegal & Legal Assistant to Arbitrator, Mediator & Conciliator

| | Entry Level Job (hourly wage) | Entry Level Requirements | Career Advancement (hourly wage) | Career Advancement Requirements |
|---|---|---|---|--|
| 2 | Paralegal & Legal Assistant (\$39.99) | Associate's degree typically required Become certificated for greater job opportunities | Arbitrators, Mediators & Conciliators (\$46.89) | Bachelor's degree Complete required training |

Paralegal & Legal Assistant Job Description:

- [Assist](#) lawyers by investigating facts, preparing legal documents, or researching legal precedent

Entry Level Requirements:

- Associate's degree is typically required
- Become [certificated](#) for greater job opportunities, more information found [here](#)

Arbitrator, Mediator & Conciliator Job Description:

- [Facilitate](#) negotiation and conflict resolution through dialogue

Career Advancement Requirements:

- Obtain Bachelor's degree in public policy, law, political science or relative field
- [Complete](#) training in arbitration, mediation or conciliation
- More information found [here](#)

3) Business Operations Specialist to General & Operations Manager

| | Entry Level Job (hourly wage) | Entry Level Requirements | Career Advancement (hourly wage) | Career Advancement Requirements |
|---|--|-----------------------------|--|---|
| 3 | Business Operations Specialist (\$48.15) | Bachelor's degree | General & Operations Manager (\$71.94) | MBA degree may be preferred 5+ years of work experience in business related field |

Business Operations Specialist Job Description:

- [Design](#) and implement solutions to challenges faced in the operations of a business

Entry Level Requirements:

- No licensing requirements, but employer typically requires a Bachelor's degree
- Business administration degree programs in Washington D.C. are found [here](#)

General & Operations Manager Job Description:

- Manages the operations of an organization including the formulation of policies

Career Advancement Requirements:

- No licensing requirements, but typically requires 5 or more years of work experience
- Employers may prefer a graduate degree like an [MBA](#)

Immigration in Washington D.C.

The following are facts about the [immigrant community in District of Columbia](#):

- Immigrants comprise 14.1% of the district population and 17% of the D.C. labor force
- Top industries of immigrant employment:
 - Professional, Scientific and Technical Services, 13,114 workers
 - Public Administration, 9,811 workers
 - Accommodation and Food Services, 9,156 workers
 - Health Care and Social Assistance, 8,493 workers
 - Other Services (except Public Administration), 7,585 workers
- 5,452 immigrant business owners account for 16% of all self-employed D.C. residents
- 45% of immigrants in D.C. are naturalized and another 28% are undocumented
- Top foreign-born countries of origin:
 - El Salvador, 11%

- Ethiopia, 7%
- Mexico, 3%
- Trinidad & Tobago, 3%
- China, 3%
- 11% of native-born D.C. residents are children of an immigrant
- Educational attainment of foreign born adults in D.C.:
 - High School diploma or less – 30%
 - More than HS diploma, less than Bachelor’s degree – 12%
 - Bachelor’s degree or higher – 58%
 - Share of [Brain Waste](#)* 11%

* Share of [immigrant professionals](#), who are unemployed, employed at poverty-level wages in High School diploma or less jobs, or significantly underemployed in more than HS diploma, less than Bachelor’s degree jobs

Sources

Jobs

Projections Managing Partnership (PMP), Projections Central – State Occupational Projections, “Long Term Occupational Projection (2018-2028)”; <http://www.projectionscentral.com/Projections/LongTerm>

Bureau of Labor Statistics, May 2019 State Occupational Employment and Wage Estimates; <https://www.bls.gov/oes/current/oesrcst.htm>

Bureau of Labor Statistics, *Employment Projections*, “Education and training assignments by detailed occupation,” 2019; <https://www.bls.gov/emp/tables/education-and-training-by-occupation.htm>

National Council of State Legislatures, “State Minimum Wages”, December 2020; <http://www.ncsl.org/research/labor-and-employment/state-minimum-wage-chart.aspx#Table>

Bureau of Labor Statistics, *Economic News Release*, “Employees on Nonfarm Payrolls by State, Seasonally adjusted”, November 2020; <https://www.bls.gov/news.release/laus.t03.htm>

Potential Career Advancement

National Conference of State Legislatures, “The National Occupational Licensing Database”, March 2020: <https://www.ncsl.org/research/labor-and-employment/occupational-licensing-statute-database.aspx>

Immigration

American Immigration Council, State by State Fact Sheet, August 2020; <https://www.americanimmigrationcouncil.org/topics/state-by-state>